



**Statement of Financial Position
As at 31 March 2017**

	2017	2016
Assets		
Current Assets		
Cheque account	20,110.24	19,958.02
Term Deposit	0.00	0.00
Serious Saver Account	31,311.81	31,011.81
Prepaid Expenses	308.00	
Accounts receivable	2,285.00	1,840.00
Interest - Rapid Save	547.18	
	<u>54,562.23</u>	<u>52,809.83</u>
Total Assets	<u>54,562.23</u>	<u>52,809.83</u>
Liability		
Creditors	584.98	219.98
Total Liabilities	<u>584.98</u>	<u>219.98</u>
Net Assets	<u>53,977.25</u>	<u>52,589.85</u>
Equity		
Owner contribution	1,277.58	1,277.58
Retained Earnings	51,357.27	44,407.33
Current year earnings	1,387.40	6,949.94
Historical Balancing	-45.00	-45.00
Total Equity	<u>53,977.25</u>	<u>52,589.85</u>



**Statement of Financial Position
As at 31 March 2017**

	2016	2015
Assets		
Current Assets		
Cheque account	20,110.24	25,832.51
Term Deposit	0.00	20,000.00
Serious Saver Account	31,311.81	
Prepaid Expenses	308.00	
Accounts receivable	2,285.00	1,765.00
	<u>54,015.05</u>	<u>47,597.51</u>
Total Assets	<u>54,015.05</u>	<u>47,597.51</u>
Liability		
Creditors	180.00	1,912.50
Total Liabilities	<u>180.00</u>	<u>1,912.50</u>
Net Assets	<u>53,835.05</u>	<u>45,685.01</u>
Equity		
Owner contribution	1,277.58	1,277.58
Retained Earnings	51,357.27	31,520.02
Current year earnings	840.22	12,887.31
Historical Balancing	-45.00	
Total Equity	<u>53,430.07</u>	<u>45,684.91</u>

Branch Funds:

North Shore	758.07	
Auckland	1,459.85	
Waikato	2,315.37	
Easter Bay of Plenty	536.35	
Hawke's Bay	1,529.20	
Manawatu	4,028.05	
Nelson	785.79	
North Canterbury	3,893.54	
Christchurch	2,350.04	
Timaru	302.40	
Southland		No financials received
	<u>17,958.66</u>	



Statement of Financial Performance
For the 12 months ending 31st March 2017

	2017	2016
Income		
4-1200 Fee income	0.00	0.00
4-1201 Annual Licence - Champ Panel	14,951.00	15,931.00
4-1202 Annual Licence - Open Panel	2,160.00	1,890.00
4-1203 Annual Licence - Ribbon Panel	1,530.00	1,350.00
4-1204 Annual Licence - Aspiring Panel	375.00	550.00
4-1205 Annual Licence - Junior Handler Panel	175.00	150.00
4-1206 Associate Membership	50.00	0.00
4-1207 Annual Licence - Specialist Panel	360.00	450.00
4-1208 First year Aspiring \$25	0.00	0.00
4-1211 Theory - Application Fee - Champ Panel	1,200.00	925.00
4-1212 Theory - Application Fee - Open Panel	100.00	150.00
4-1213 Application Fee - Ribbon Panel	125.00	275.00
4-1214 Application Fee - Aspiring Panel	0.00	0.00
4-1215 Application Fee - Junior Dog Handler Panel	90.00	165.00
4-1216 Application Fee - Specialist Panel	100.00	250.00
Funding from Wellington Branch	0.00	4,686.17
Funding Kapiti Branch	0.00	0.00
Paper Returns	0.00	40.00
Conference Revenue	350.00	305.00
4-1600 Intr Interest Revenue	20.38	18.12
	<u>21,586.38</u>	<u>27,135.29</u>
Less Expenses		
Accounting Fees	500.00	500.00
6-1600 Bank charges	70.50	122.00
Board Meeting	9184.59	5,501.37
6-1700 Conference Accommodation	2601.48	532.89
6-1701 Conference Room & Catering	1486.00	2,297.42
DVD Training Purchases	918.17	1,628.16
6-3100 RWT paid on Interest Revenue	0.00	0.00
6-3600 MYOB Monthly Fees	304.95	269.76
6-3700 Website Costs	2586.29	2,482.79
6-4000 Office supplies	0.00	0.00
6-4600 Printing & stationery	238.13	153.40
NZKC Affiliation Fees	47.25	47.20
6-5600 Sundry expenses	0.00	0.00
6-5800 Telephone	0.00	302.00
Travel & Accommodation	0.00	1,024.44
6-7000 Branch Funding	2300.00	2,140.00
Branch Funding - Manawatu from Wellington	0.00	1,000.00
Branch Funding - not paid 2015	0.00	190.00
	<u>20,237.36</u>	<u>18,191.43</u>

Operating Profit	1,349.02	8,943.86
Plus Other Income		
8-1201 Practical Examination Fees	0.00	300.00
8-1202 Written Examination Fees	0.00	(93.58)
8-1401 Practical Exam Fees - Champ	625.00	1,475.00
8-1500 DVD Revenue	435.00	470.00
8-1505 Sponsorship	0.00	0.00
8-1600 Refunds to be paid back	0.00	(50.00)
Interest on Savings Account	547.18	911.81
8-1700 Disputes Fees	150.00	0.00
	<u>1,757.18</u>	<u>3,013.23</u>
Less Other Expenses		
9-1004 Written Examination Costs	0.00	0.00
9-1005 Practical Examination costs	786.80	1,317.80
9-1006 Examiner Costs	1,052.00	2,372.35
9-1007 Candidate Travel Costs	0.00	1,317.00
	<u>1,838.80</u>	<u>5,007.15</u>
Net Profit	<u><u>1,267.40</u></u>	<u><u>6,949.94</u></u>

NZ DOG JUDGES ASSOCIATION INCORPORATED

Audit for year ending 31 March 2017

AUDITORS REPORT

The audit for the financial year ending 31 March 2017 for the NZ Dog Judges Association Incorporated was performed by myself on the 18 June 2017.

All statements have been completed using the information provided to me by the Associations Treasurer and through access to their accounting system (MYOB). These statements have been compiled using accepted accounting practices.

It is my opinion that the following financial statements are a true and fair representation of the year's accounts.



Alison Adamson

Independent Auditor



PROPOSED BUDGET FOR 2017/2018 YEAR

<u>INCOME</u>	2017/2018
Judging Licence/Membership Fees	19,555.00
- Champ Panel	15,300.00
- Open Panel	2,160.00
- Ribbon Parade Panel	1,260.00
- Aspiring Panel	300.00
- JDH Panel	125.00
- Associate	50.00
- Specialist Panel	360.00
Theory Examination Fees	1,715.00
- Champ Panel	1,250.00
- Open Panel	100.00
- Ribbon Parade Panel	125.00
- JDH Panel	90.00
- Specialist Panel	150.00
Practical Examination Fees	1,725.00
Examination Paper Returns	0.00
Conference Revenue	250.00
Sponsorship	2,000.00
Interest	20.00
DVD Revenue	450.00
	25,715.00
<u>EXPENDITURE</u>	
Accounting	500.00
MYOB Fees	320.00
Board Meetings and Expenses	9,000.00
Sub-Committee Expenses	1,000.00
Conference	4,500.00
Branch Funding	2,500.00
NZKC Levies & Insurance	80.00
Website Hosting	480.00
Printing/Stationery/Office Supplies	500.00
Theory Examinations	2,000.00
Practical Examinations	3,500.00
- Venue hire/ribbons/prizes etc	1,200.00
- Examiner costs	2,000.00
- Candidate travel costs	300.00
DVD Purchases	750.00
Postage & Courier	150.00
NZKC Administration Assistance	5,000.00
	30,280.00
Profit/Loss	-\$4,565.00



PRACTICAL EXAMINATION COSTS BREAKDOWN

	2017	2016
<u>INCOME</u>		
Examination Fees	<u>1725.00</u>	<u>675.00</u>
	\$1,725.00	\$675.00
<u>EXPENDITURE</u>		
	3500.00	2920.00
- Venue hire/ribbons/prizes etc	1,200.00	1,200.00
- Examiner costs	2,000.00	1,200.00
- Candidate travel costs	300.00	520.00
	<u>\$3,500.00</u>	<u>\$2,920.00</u>
PROFIT/LOSS	<u><u>-\$1,775.00</u></u>	<u><u>-\$2,245.00</u></u>

**MINUTES OF 4th ANNUAL NEW ZEALAND DOG JUDGES ASSOCIATION
INC., CONFERENCE HELD AT THE BRENTWOOD WELLINGTON ON
SUNDAY 26th JUNE 2016 at 9.02am**

President Martin Hewitt welcomed judges and observers.

PRESENT: Martin Hewitt, Karen McIntyre, Debbie Hull, Betty Parker, Jill Brooker, Linda Strongman, Lavina Diamanti, Kathleen Hardwick, Mike Hamblyn, Pam Douglas, Samantha Diggins, Anita Shugg, Sue Chaytor, Peter Sharp, Lavinia Mackenzie Goodwin, Kay O'Carroll, Deborah Addenbrooke-Ninness, Caroline Matheson, Gary Carleton, Lyn Carleton, Hayley Nichols, Lucy Murdoch, Kirsten Price, Paul Robinson, Ray Greer, Wendy Hicks, Rosemary Weaver, Sarah Abrey, Claire Trevelyan, Meg Hamilton, Giselle Fletcher, Marie McKenzie, Nigel Trainer, Brian Harris, Sonya Sloan, Clyde Rogers, Erica Jellyman, Sandie Meads and Amanda Calman.



attendees 2016.pdf

OBSERVERS: Donna Haile's

40 PRESENT

APOLOGIES: Jennifer Atkinson, Geraldine Gulbransen, Allan Stretton, Cathy Wallace, Davida Brown, Jean McErlane, Lesly Chalmers, Shona Prebble, Ruben Dixon, Lee Greer, Keith Simmons, Louise Harris, Gordon Rumppler, Gary Withers, Kaye Finlayson, Carol Tipler, David Fifield, Sigrid Pukloski, Zeta Jordan, Ian Smith, Eva Ekstam, Vince Ready, Elaine Banks, Dot Wilson, and Beth Warman.

Moved: Pam Douglas Seconded: Ray Greer

MINUTES OF THE PREVIOUS MEETING: Moved: Kathleen Hardwick Seconded: Kay O'Carroll "That they be taken as read" All in favour.

MINUTES OPEN FOR DISCUSSION:

Moved Martin Hewitt Seconded: Deborah Addenbrooke-Ninness

MATTERS ARISING: NIL

PRESIDENT'S ANNUAL REPORT:

The President Martin Hewitt presented his report as attached



NZDJA Presidents
report 2105_2106.pc

Moved: Debbie Hull Seconded: Jill Brooker. "That they be taken as read" All in favour -
Carried

Discussions on report:

Website,

Sub Committees, how grateful the board is of the chairs and subcommittees and including their feedback

Administration tasks – look at what we can do better.

Martin Hewitt proposed adoption of the presidents report – all in favour – Carried.

TREASURER'S REPORT.

Jill Brooker presented the audited set of accounts

Beth Warman asked in her absents that there be a clarification on the costs of the theoretical examinations, Jill Brooker reported that the auditor can verify that the cost of Beth Warman's expense for writing the practical examinations was included in the 2014 financials as an accrual and appeared in the 2014-2015 as and expense.

Where the money came from AGM 20158 to present also includes all branches excluding 2 who did not present a financial statement from their AGM.

Amanda Calman advised 2014-2015 financials included only two branches financials.

Jill Brooker asked if there were any further questions on the audited financials sent to all members.

Pam Douglas asked regarding the examination break down and the cost of the examinations going forward is it sustainable?

Jill Brooker responded that this year only two examination days in two centres where being held and that this minimised the overall costs, however there will become a time where there will be an additional charge for practical examinations.

Nigel Trainer queried the Candidates travel costs V Nelson to Travel to Christchurch at their own cost Vs Palmerston North flying to Christchurch and the board paying for it.

Jill Brooker, this has been the practice in the past when people are moved around due to the number of candidates sitting as there was not examination being held in Wellington the cost of flying those candidates to Christchurch return was cheaper than holding a small practical examination in wellington as all the associated costs.

Martin Hewitt – Nigel this has been the process for a number of years and where costs can be saved the board will ensure that there is a saving.

Pam Douglas – Candidates were brought up from Christchurch last year and the NZDJA paid the costs.

Brian Harris – It was an option adopted by the NZDJA Association and has been a practice for a number of years to move candidates to ensure a coverage of the groups they are sitting.

Moved: Martin Hewitt Seconded Gary Carlton

All in favour Motion Carried

Subscriptions: To remain the same no change

\$90.00 Full

\$25.00 First year aspiring

\$25.00 Junior Showmanship/Associate.

Moved: Brian Harris Seconded Deborah Addenbrooke- Ninness

All in favour Motion Carried

Nominations of Honorary Officers

Patroness: Anette Buxton

Moved Pam Douglas Seconded: Kathleen Hardwick

Auditor: Ann Coulson

Moved: Jill Brooker Seconded Lavina Diamanti

Carried

Legal Advisor: Michael Frawley

Moved: Brian Harris Seconded Pam Douglas

Carried

The Board wished to record their appreciation to Michael Frawley for his services and advice to the Association throughout the year.

Life Membership – nil

NOTICES OF MOTION:

Notice of Motion No. 1

The NZDJA Board would like to move a Notice of Motion to make the following amendment to Rule 12 of the Constitution.

12.0 JOINING FEES, SUBSCRIPTIONS AND LEVIES

12.1 If any Member does not pay a subscription fee or levy by the date set but the Board or the Board Secretary and this fee or levy remains unpaid ~~the Board Secretary will give written notice that, unless the arrears are~~ for a period of 90 days beyond the due date, the Member's Membership will be terminated. After that date, the member shall (without being released from the obligation to pay any sums that are due to the Association) have no Membership rights and they shall not be entitled to vote at any Meeting or to participate in any Association activity **or to carry out any judging assignment. The Board may as its discretion send reminders to the member regarding the overdue amounts.**

Rationale

Under the current wording if the Board set a due date for payment, once that date is reached the member is already overdue. However, we currently have to send another written advice and wait a further 90 days before the payment is overdue. This way it is clear that if payment has not been received within 90 days beyond the due date then the membership lapses.

RECOMMENDATION 1. Presented by Giselle Fletcher –on behalf of Waikato Branch

The Waikato Branch wish to move the following Remit for the 2016 Judges Conference. This Remit is seconded by North Canterbury Branch.

New Credit Activity

To recognise contribution to exhibition at the Judges Practical Examination in the form of Credit Reference Points.

Rational

For some time now the number and also the quality of exhibits entered at the Judges practical Examination have been a concern to both examiners and candidates.

All Branches experience difficulty in getting entries for the exams for a number of reasons,

- Often multiple judges for group - increased time at show
- Reporting times are not accurate – increased time at show
- Little or no rewards (i.e. no CC's on offer)

- No perceived value – little return for a winters day at examinations.

However we should expect and receive better support from both judges in training and All Breeds Judges.

Whilst the Judges Training Sub-committee is currently working through positive changes to the Practical Examination System, the above proposals go some way towards increasing the entry and soliciting the support of fellow judges immediately.

The following additions will be required to the Judges Regulations:

NZKC Judges Regulations

Appendix III Show Judges Credits

1. CREDITS FOR PROMOTION TO THE OPEN SHOW PANEL

Add the following Credit Reference Number

10. Entering and exhibiting your dog/s for the Show Judges Exams;
2 points to enter – 1 point per dog
Up to maximum of 5 points

2. CREDITS FOR PROMOTION TO THE GROUP SHOW PANEL

Add the following Credit Reference Number

10. Entering and exhibiting your dog/s for the Show Judges Exams;
2 points to enter – 1 point per dog
up to maximum of 5 points

3. CREDITS FOR PROMOTION TO THE SPECIALIST BREED PANEL

Add the following Credit Reference Number

10. Entering and exhibiting your dog/s for the Show Judges Exams;
2 points to enter – 1 point per dog
up to maximum of 5 points

Recommendation 1. Carried. Board to consider sending this request to Executive Council.

RECOMMENDATION 2. FROM THE NATIONAL BOARD OF THE NEW ZEALAND DOG JUDGES ASSN.

Pam Douglas submitted for consideration the following Notice Of Motion:

That NZDJA look to include in the Judges Regulations a Certificate of Practice for All Judges including those on the Aspiring Panel with the following as a minimum requirement.

Four (4) Minimum attendances at Branch activities per year.

One (1) Minimum stewarding appointment per year.

To undertake an Open Book Examination on Show Regulations, Anatomy, Glossary of Terms when considered necessary by the Board.

Consequences of non-compliance are left up to the National Board.

Rationale:

There are not many judges whom one does not see at any Branch Activity, nor do you see them steward. A judge should remain active and maintain a connection with their Branch.

There are frequently changes to Show Regulations that not everyone is aware of. These could have repercussions in the judging ring. E.g. change of age for reporting non entirety and the use of ramps etc.

Recommendation 2. Carried. Board to consider sending this request to Executive Council.

General Business

Clyde Rogers – Training Stewards and show managers is being rolled out with Gloria Landan and it will be around the country in the near future.

Martin Hewitt – Communication Strategy –

Lavinia Diamanti presenting

Facebook page – been changed to an organisation page and information is being shared.

Twitter - not appropriate for our organisation

- Dog World – NZKC is giving NZDJA a page in the Dog World monthly where we have been putting in information, notices, agenda, changes and dates communication to the wider members.
- Website - Due to go live very shortly, just ironing out a few minor issues but I can provide to you a view of what is to come. You will login hopefully with your NZKC number (Still to be confirmed) to update your details, completed registered cre4dit points and applications online,
- Clyde Rogers asked In England they require additional information items example Clyde Rogers specialty to judge in England Pekinese and St Bernard's
- Lavinia Diamanti Point raised and I will see what could fit in.
- Martin Hewitt I see some really great work
- Martin Hewitt The AGM is not formally closed until end of session in case there are items that need to be addressed by the board.

PRACTICAL EXAMINATION:

Presentation by Ray Greer

Ray Greer explained the there were three members on is committee, Carole Tippler, Chris Graham and Ray as Chair. A swat analyse was completed and a tyip out session, and 6 weeks ago was when we were able to present our first report to the board. We looked at what has stood the test of time, how we have produced some very good judges and well respected judge, we looked at strong process, our weaknesses in the short term and also long term, we looked at the assessments and the examiner pool. We assessed the quality of the dogs being part of the practical examination, how we can encourage the nerving candidates, and how the practical examination can drift into a verbal critique and the lack of basic training offered at a branch level

This is the opportunity to look at the total process and what can be changed in the short term, look at future role model system, the training of the examiners lack of clarity around what is required. Identified it needs to be a true practical with the branches assistance.

Short term alignment, the change in written examination sheets, moving towards the perfect solution for training

Long term Pool of examiners a curriculum around the requirements.

Nigel Trainer Being autonomous from NZKC & All Breed Judges are not allowed to be practical examiners, by removing these people as examiners
Martin Hewitt This was a decision that the board made by doing this will not put the Executive members who are All Breed judge into a conflict of interest situation and NZKC do approve the panel.

Ray Greer Specialist Forms: using the form already completed and uses the first three sections, there is no need to change and have another form. We need to push out and amend regulations, specialist examination process is not working well and the subcommittee will be helping to address this with some urgency working

EXAMINATION COMMITTEE:
Deborah Addenbrooke- Ninness



Report for NZ Show
Dog Judges Board N

Deborah read a report written by Lesly Chalmers

Pam Douglas I believed that the board allowed papers to be returned
I reviewed some of the papers, "The ear set of the shitzu" you state that the questions quoted the standard yet on review the quote was not the correct standard. When questioned the comment came back from the board, "Protocols the answer came from within the breed standard.

Deborah Addenbrooke- Ninness
As there were a number of candidates that were not happy with the process, the papers were sent to another All Breeds Judge who completed the examination – no candidates were close to passing who queried the questions. This was flagged as a new exam this year and to not rely on the old papers, but to use those papers as a tool to swat. A spread sheet was completed with questions to see what ratio passed what questions, and this show interesting reading as some of the question concerned were passed by others.

Pam Douglas What about the Patron reviewing the papers each year?
Lavinia Diamanti I also completed some of the examination papers, I found them to be hard by very fair questions and I received a pass rate on the papers sat.

Rosemary Weaver What can the board do to help the branches?

Deborah Addenbrooke- Ninness
We are working on a training guide and resources around training to match the guide. This will be done via a template.

Critiquing by Ray Greer

All attendees participated the process of critiquing.

CONTINUED PROFESSIONAL DEVELOPMENT

Karen McIntyre Presented Continuing Professional Development (CPC) information for judges and requirements.



CPD Presented by
Karen McIntyre 2016

Animal Health Issues as they apply to judging

Dr Becky Murphy (NZKC Canine Health & Welfare Officer)

Looking at what is on the breed watch list in the UK

Breathing

Eyes

Skin

Temperament

Diameter - weight

Oexageration

Gate

BEST DOG

Self-regulation assisted with Government Legislation, Judges have a responsibility to do a part in the process – producing forms, Policies, and Canine Health. NZDJA are they keen to be part of the process by completing training at branch level. Then a power point presentation was held.

CHAMPIONSHIP SHOW COMMITTEE

Paul Robinson presented



Caolyn Cedermans
Report.pdf

Report on file. (Emailed Carolyn for a copy)

Part of the process is Technology, Sharing documents, hands on opportunity's – workshop at shows, interclub sharing, using the strengths in the Dog Community, wealth of knowledge to tan on – ask for help, training books, breed clubs to provide back

information of their breeds, pictures of correct breeds of dogs for our standards, set up a training program

RIBBON PARADE & OPEN SHOW COMMITTEE

Deborah Addenbrooke- Ninness

Presented a report on examination

GENERAL DISCUSSION

Lavina Mackenzie-Goodwin

I wish to thank the committees and board for the great work that has been done.

Pam Douglas

Query of Constitution and the level about this – active branches – the region chair reassesses those levels –

Martin Hewitt

National Board to do as some branches are active and forthcoming others are not we need to understand why these are not functioning and perhaps merging them with other branches two branches are gone completely No operating branches south of Palmerston North.

Pam Douglas

Level of Bureaucracy – this is how the board is elected.

Nigel Trainer

Regional voting on the board

Martin Hewitt

Put this on the agenda for the F2F meeting

Nigel Trainer

Policies and Procedures – As the Vice President of NZKC I will need to stand down from this position, this is a section that the board needs to manage – external members but the chair needs to be on the board to drive this forward. Also the need to look at Judges not fit for purpose.

Clyde Rogers

International Judges valuation (ANKC)

Martin Hewitt

Any further general business

There being no further general business I declared this meeting closed at 3.05pm